



TEMPUS MEDIS PROJECT

*General Assembly
Control of Exploitation and Finalization
Governing Board*

Edifici Beatriu de Pinós
Universitat de les Illes Balears, Palma, September 27-29, 2016

AGENDA

Place

Edifici Beatriu de Pinós
Department of Ciencias Matemáticas e Informàtica,
Universitat de les Illes Balears

Participants

*Yevgeniya Sulema, Olga Sulema, National Technical University of Ukraine
Radu Dobrin, Mälardalen University
Slava Potekhin, Olga Emelianova, Saint Petesburg State Polytechnical University
Shynar Musyralyeva, Ablay Eraliyev Al-Farabi Kazakh National University
Ivan Evgeniev, Emanuil Markov, TU Sofia
Nurlybek Ispulov, Gulzhan Jarassova, PSU- Pavlodar
Liudmila Kulikovskaya, Alexey Varfolomey PetrSu
Natalya Loziienko, Oleg Galchonkov ONPU
Houcine Hassan, Carlos Domínguez, Juan Miguel Martínez, Universitat Politècnica de Valencia*

Tuesday, September 27th. General Assembly

10.00 Read and Approval of the GA and GB minutes (sent on 23rd. June).

10.30 WP9. Present the balance of the budget.

Proposal 1: Discussion the remaining budget of travel. Preparation of a new workplan.

Proposal 2: Request of the extension of medis requirements. Preparation of the justification with a new workplan.

11.30 WP9. Check list verification.

- Timesheets, CSC, Contracts, cost/day, proof of payment, IMR, DA, etc.

- Equipment: originals.

- Printing and Publishing: invoices.

- Others: invoices.

13.30 Questions

13.30 Closing



14.30-16.30 WP9. Completion of the financial documentation (original documents).

16.30 Questions

17.00 Closing first day.



Wednesday, September 28th. Control of Project Exploitation and Finalization.

10.00-11.00 WP7: Shynar Musyralyeva

11.00-12.00 WP8: Olga Emelianova

12.00-13.00 WP5: Ivan Evgeniev.

14.00-15.00 WP3: Yevgeniya Sulema.

15.00-16.00 WP4: Radu Dobrin.

16.00-17.00 WP6: Houcine Hassan.



Thursday, September 29th. Governing Board.

10.00-17.00

- Control of financial expenditures.*
- Control of final Deliverables.*
- Final Decisions and Actions.*